



State of Nevada

## **Board of Examiners for Social Workers**

4600 Kietzke Lane, #O-264, Reno, NV 89502

(775) 688-2555

## **Public Records Requests**

Parties interested in receiving public information for a social worker may submit their request in writing to [slowery@besw.nv.gov](mailto:slowery@besw.nv.gov).

The written request should include the name and license number of the social worker, the specific information requested, the requestor's name, contact information, and mailing address to be used.

### **PUBLIC RECORDS REQUEST FEE SCHEDULE**

- Per NRS 239.052, fees for public records request will be assessed at **0.50 per page**. This fee covers normal staff time and standard mail via USPS.
- If the requestor wishes mailing services other than standard mail via USPS there may be an additional fee.
- **An estimate of costs will be provided to the requestor and payment in full due prior to the release of records.**

Pursuant to NRS 239.055, an additional fee may be charged for extraordinary use of personnel or technological resources.